

## Concert Planning - Pre-production Questionnaire

Please complete and submit to our Venue Technical Manager : [tech@ncma.nz](mailto:tech@ncma.nz)

(Or your technician directly if you know who they are)

### General

Artist / Group :

### Contact Details

Primary Contact:

Role:

Cell:

Email:

Secondary Contact:

Role:

Cell:

Email

### Schedule

#### Concert #1

#### Concert #2

Concert Date/s:

Set up / Performer call time:

Concert Start time/s:

Concert Finish Time

Pack-down Finished

### Sound

Do you require an announcement mic? Y / N

Please note any other sound requirements:

### Lighting

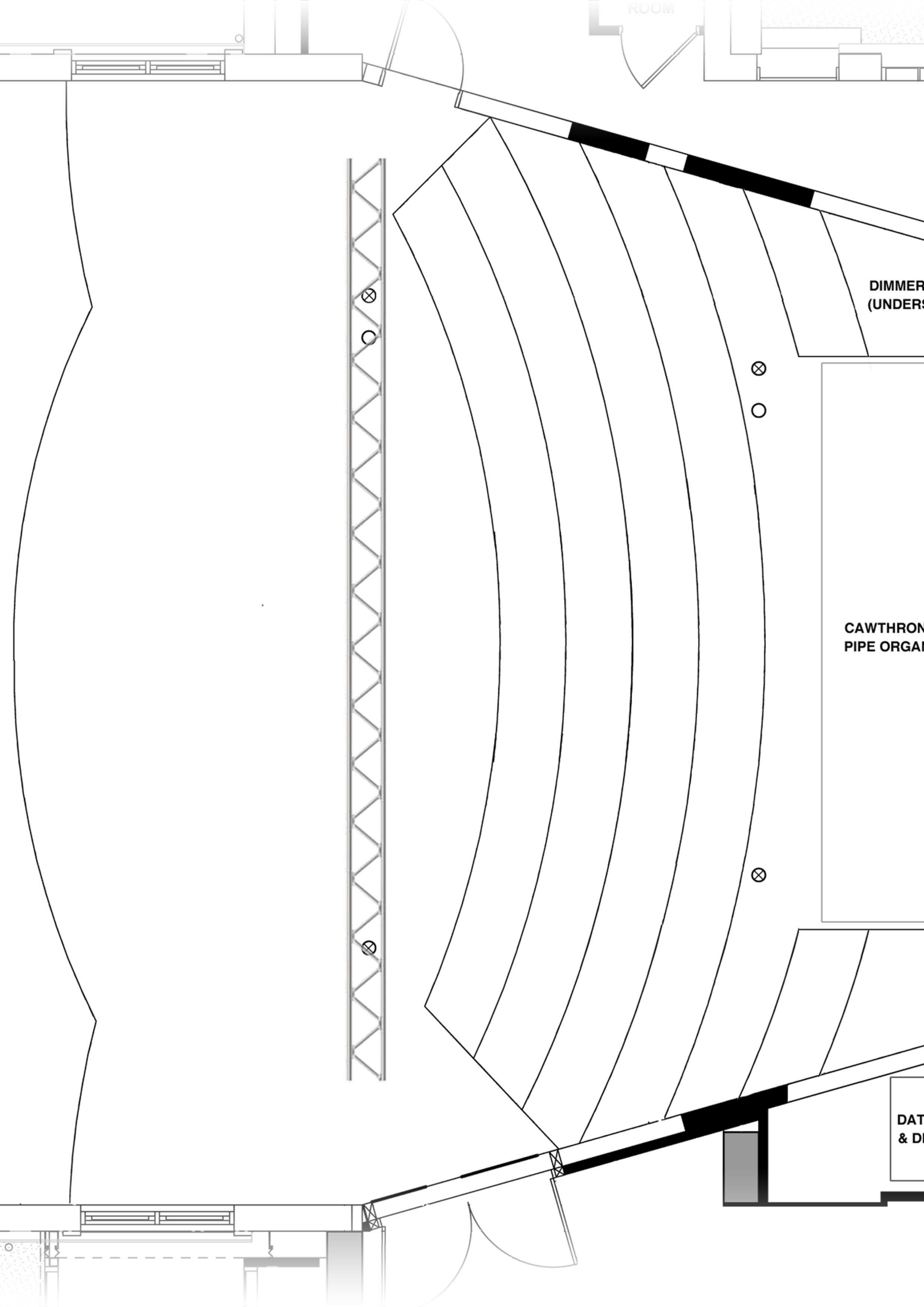
Do you have any lighting requirements other than general visibility lighting?

### Stage Use:

How many people (approx.) are involved in your performance? \_\_\_\_\_

Please indicate your stage layout with the plan overleaf.

Is there anything else we should know?



ROOM

DIMMER  
(UNDER...)

CAWTHRON  
PIPE ORGAN...

DAT  
& D